

## Personal Information

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**Profile**

A supply chain specialist and logistics business is a network between a company and its suppliers to produce in addition to delivering this product to the final customer/buyer. This network includes various activities, people, entities, information, and resources. The supply chain also represents the steps you take to get the product or service from its original state to the customer. One of the objectives of supply chain management is to improve efficiency by coordinating the efforts of various entities in the supply chain and finding the simplest and fastest ways to distribute the product to customers at home or abroad. This can lead to the company achieving a competitive advantage over its competitors and improving the quality of the products it produces in addition to using simple, safe and fast ways to distribute the product to the end customer with the desired quality, both of which can lead to increased sales and revenues.

## Education

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09.2014 - 06.2018 Bachelor's degree in Law from Benha University  
09.2019 - 08.2020 High Diploma of Economics from Benha University

## Experience

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06.2020 - 10.2022  
Supply chain and logistics  
Coordinator

Previous experience in making initial and commercial invoices and packing lists, in addition to following up the balances of products and raw materials on a daily basis and developing an order plan with a number of suppliers. I can also prepare shipping papers abroad, which include many documents and linking the clearance office and shipping agencies to find the best prices and the easiest shipping methods.

## Personality

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- Communicative.
- Organized.
- Supporter.
- Co-operator.
- well attituded.

## Skills

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- Active Listening.
- Adaptability.
- Teamwork.
- Good problem solving.
- Flexible.

## Languages

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English - Very Good

Arabic - Mother Language

## Software skills

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Word - Excellent

Microsoft Excel - Excellent

I agree to the processing of personal data provided in this document for realising the recruitment process pursuant to the Personal Data Protection Act of 10 May 2018 (Journal of Laws 2018, item 1000) and in agreement with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).