FATMA AYMAN IBRAHIM MOSA

Contact Information

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Career Objective

An enthusiastic and dynamic graduate from Alexandria University (English Section) with practical teaching and tutoring experience as an English Teacher. Certified in English language communication and skilled in engaging students, managing classrooms, and developing foundational language skills. Backed by strong interpersonal skills, leadership training, and fluency in English

Education

Bachelor of Commerce (English Section) – Accounting Department

Alexandria University
Graduation Year: 2021

Grade: Good

Work Experience

English Teacher _ Pink and Blue Nursery

Duration: 1 Year

Designed and delivered engaging early-childhood English lessons, focusing on vocabulary building, phonics, and interactive conversational activities

Created a nurturing and supportive classroom environment to encourage active participation and language development among young learners

English Teacher_Academic Center(6MONTHS)

Provided structured English language instruction and academic support to students, improving their grammar reading, and conversational skills

Trainee Accountant & Data Entry _National Transportation & Overseas Service Company

Reviewed official documents, entered data accurately onto computer systems, and handled bills of lading

Trainee _ Bank Misr (1/6/2021 – 1/7/2021)

Trainee | Alex_Electricity Distribution Company (15/10/2020 – 26/9/2020)

Courses & Certifications

Microsoft Office Specialist (MOS) & Commercial Excel
Alexandria University

Skilled in utilizing Excel, Word, and PowerPoint for administrative tasks, lesson structuring, and .material creation

English Course_Faculty of Political & Science, Alexandria University

Communication Skills Course _ Alexandria University

.Explored the importance and core types of effective communication skills

Employability Skills Course | University Center for Career Development (UCCD), Alexandria University

Languages

English –B2

Arabic: Native