Mahmoud Eissa

Chief Accountant

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Experienced Chief Accountant with 10+ years of progressive experience leading full-cycle accounting operations, financial reporting, financial controls, and tax compliance across multi-branch organizations in Saudi Arabia. Demonstrates strong expertise in general ledger management, financial statement preparation, period-end closing, AP/AR, account and bank reconciliations, inventory accounting, taxation, audit preparation, and management reporting. Proven experience leading ERP financial data migrations across Odoo, Growth ERP, and Microsoft Dynamics AX, strengthening internal controls, improving closing efficiency, and maintaining accurate, IFRS-compliant, and audit-ready financial records in accordance with Saudi tax regulations.

KEY COMPETENCIES

- Financial Statement Preparation (Odoo)
- General Ledger (Growth ERP)
- Trial Balance Preparation
- Period-End Closing
- Journal Entry Processing
- Bank Reconciliation
- Tax Declaration Preparation
- Accounts Payable & Receivable (AP/AR)
- Inventory Valuation & Reconciliation
- Payroll Accounting
- ERP Data Migration
- Audit Schedules Preparation
- Team Leadership
- Microsoft Dynamics AX
- Qoyod, Smacc, DigitalPro, QuickBooks

EXPERIENCE

Chief Accountant | Shelowi Group - Dammam, Saudi Arabia **Feb 2025 – Present**

- Direct comprehensive accounting and financial reporting operations, ensuring full compliance with ZATCA tax regulations, Saudi accounting standards, and established financial control requirements.
- Govern the preparation and validation of monthly trial balances and financial statements, ensuring ledger integrity and audit-ready financial records.
- Exercise oversight of general ledger reconciliations across bank, customer, supplier, and inventory accounts, investigating variances and correcting accounting discrepancies.
- Validate daily cash movements, revenue, expenditure transactions, and supporting documentation to ensure accurate recognition, classification, and posting.
- Perform financial review of monthly payroll reports across branches, ensuring accuracy of payroll-related accounting records.
- Control branch-level accounting activities to maintain reporting accuracy, accounting consistency, and timely financial data consolidation.
- Coordinate directly with external auditors, banks, customers, suppliers, and branch accounting teams on reconciliations, confirmations, and financial reporting requirements.

Senior Accountant | Asl Elarika Ltd. for Restaurants - Jizan, Saudi Arabia **Nov 2023 – Feb 2025**

- Executed detailed reviews and validation of accounting transactions supporting tax declarations and statutory financial requirements.
- Performed month-end and year-end closing procedures, including preparation and review of closing journal entries and account balances.
- Compiled audit schedules, reconciliations, accounting records, and supporting documentation required for external audit examinations.
- Conducted analytical reviews of financial records to identify posting errors, account discrepancies, and data inconsistencies before period closure.
- Produced periodic financial analyses and management reports, translating accounting data into actionable financial information.
- Executed ERP financial data migration, including preparation, validation, reconciliation, and transfer of accounting records to the new system.

Senior Accountant | Al Gharaf Ltd. for Restaurants - Hail, Saudi Arabia **Aug 2021 – Oct 2023**

- Executed trial balance preparation and account-level validation to support accurate periodic financial statement preparation.
- Controlled daily accounting cycles covering cash transactions, income, expenses, journal processing, and account reconciliations.
- Reviewed and validated journal entries and supporting documentation, ensuring accurate classification, posting, and integrity of financial transactions.
- Managed the migration and validation of journal entries and accounting data, maintaining completeness and accuracy of financial records.
- Prepared quarterly tax reports through comprehensive verification of invoices, transactions, and supporting accounting documentation.
- Standardized branch accounting procedures and supported period-end closing through ledger reviews, balance verification, and account reconciliations.

General Accountant | Al Gharaf Ltd. for Restaurants - Hail, Saudi Arabia **Jan 2021 – Aug 2021**

- Processed and validated general ledger journal entries, ensuring accurate transaction classification and supporting documentation.
- Performed customer and supplier account reconciliations, investigating outstanding balances and resolving accounting discrepancies.
- Maintained general ledger integrity through account analysis, transaction verification, and balance reconciliation.
- Executed bank and cash reconciliations, identifying and correcting variances between ledger balances and underlying records.
- Supported financial reporting and audit procedures by preparing reconciled accounting data, schedules, and supporting documentation.

Spare Parts Supervisor | Al Wefaq Car Maintenance Company - Riyadh, Saudi Arabia **Oct 2019 – Jan 2021**

- Administered inventory accounting controls across spare parts receipts, issues, billing transactions, and stock movements.
- Monitored and reconciled inventory balances and stock movements, ensuring accurate inventory records and resolving discrepancies.
- Coordinated with procurement and accounting teams to ensure accurate stock valuation and financial recognition.
- Generated periodic inventory movement and stock-level reports to strengthen inventory monitoring and financial control.

Inventory Controller | Al Wefaq Car Maintenance Company - Riyadh, Saudi Arabia **Oct 2018 – Oct 2019**

Accountant | Al Wefaq Car Maintenance Company - Riyadh, Saudi Arabia **Mar 2016 – Oct 2018**

PROFESSIONAL DEVELOPMENT

- Diploma in International Financial Reporting Standards (IFRS) | In Progress
- Professional International Accountant (PIA) - Bookkeeping, Electronic Accounting, Excel, Peachtree, QuickBooks & Tally
- Specialized Accounting Training - Hotel Accounting & Petroleum Companies Accounting
- Supply Chain Management
- General English Program - 12 Levels
- Selling Skills & Effective Communication
- Self-Management & Personal Development
- The Power of Self-Confidence

EDUCATION

Bachelor's Degree in Commerce | Major: Accounting | Beni-Suef University | 2013
Grade: Good

LANGUAGE

- **Arabic:** Native
- **English:** Good