## salehra

## **Profile**

To obtain a position in the banking industry where I can use my skills and experience to contribute to the success of the organization and provide exceptional customer service.

## Education

## Bachelor's degree in accounting information systems

Sep 2020

Al-Balga Applied University, Slat

# **Employment**

2017 - 2019 Seller

kaza moda, Amman

- Greeted customers and provided exceptional service.
- Demonstrated product features and benefits to customers.
- Consistently exceeded sales goals through effective sales techniques.
- Maintained accurate records of sales and inventory.
- · Assisted with visual merchandising and store operations as needed.

#### **Data Entry**

Jun 2020 - Aug 2020

Alawartani Mall, South Marka

- · Accurately entered customer information into company database.
- Maintained accurate and up-to-date records of customer information.
- Verified and corrected data discrepancies as needed.
- Collaborated with team members to ensure timely completion of data entry tasks.
- Assisted with other administrative tasks as needed.

#### Cashier and Processing online orders

Nov 2021 - Jan 2023

Carrefour, Amman

- Received and processed online orders using a computer system.
- Communicated with customers via phone and email to confirm orders and provide updates.
- Coordinated with store personnel to ensure accurate and timely order fulfillment.
- Maintained accurate and up-to-date records of orders and
- Assisted with other administrative tasks as needed.

## Personal details

Date of birth September 17, 1999

Civil status

Married

## Skills

- Strong communication and interpersonal skills.
- Proficient in Microsoft Office and POS systems.
- Demonstrated ability to exceed sales goals.
- Knowledge of product features and benefits.
- Excellent customer service and problemsolving skills.
- · Ability to work in a fastpaced environment.
- Experience with visual merchandising and store operations.

## Languages

- Arabic.
- English.

## References

References available upon request.