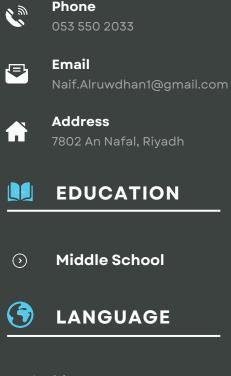
## NAIF ALRAWDHAN





- Arabic
- English



Born in 1987. Hardworking and dedicated to my tasks. Making the most out of my work environment by providing a friendly and professional way of handling my work. Punctual, and make sure my jobs are done in a complete way.

## WORK EXPERIENCE

Zahrat Al Abeer Trad. Est. 2016 - 2020 Working as a Receptionist for 4 years, welcoming and introducing new guests and organizing meetings.

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## **Rawatim Plastic Factory**

2020 - 2023

Working as Sales Receptionist for 3 years, handling salesmen and companies trying to approach us, providing them with meeting times and the product pricing.

## MY SKILLS & EXPERTISE

Teamwork

Microsoft Word

Attendance

Microsoft Excel

Adaptability