

Mohamed Ahmed Sayed Younis

Accountant manger

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Education

09/2008 – 09/2011

Faculty of Accounting, Ain Shams University

Ain Shams, Egypt

A bachelor's degree in accounting and related field

Professional Experience

04/2013 – present

**Accountant manger, National Egyptian
Drilling & Petroleum Services Co. (DASCO)**

Moqattam, Egypt

- Responsible for daily accounting tasks such as billing procedures, billing, and other documentation procedures.
- Prepare a full suite of accounting, including AR, AP & GL. Prepare closing procedures and monthly account settlement.
- Complete internal and external reports in a timely as well as on an accurate basis.
- Correspondence with audit work.
- Liaising with other parties (eg internal and external auditors, lawyers, bank representatives, etc.).
- Assist with ad hoc reports or projects assigned by high-level management.
- Bachelor's degree in Accounting or Finance with more than 9 years of experience
- Fluency in written and spoken English.
- Good command of accounting standards (Egyptian and practice.
- Experience with Oracle ERP
- Excellent computer literacy using MS Office Applications. Proficient in using Ms. Excel for analysis is highly preferable.
- Tax review and examination from 2005 to 2020
- *Business tax gain
- *Value added tax
- - sales
- - purchases
- *commercial check

Profile

- Experienced head accountant with 9 years of accounting and related field
- A bachelor's degree in accounting and related field
- Excellent Microsoft Office Suite skills -- specifically Excel and Outlook
- Experienced level of using Oracle Office Account
- Experienced level of using NetSuite: Business Software, Business Management Software
- Strong written and verbal communication skills
- Strong interpersonal skills to enable effective interaction with all levels of personnel
- Strong work ethic and attention to detail
- Strong analytical, problem-solving, and organizational skills
- Commitment to providing exceptional client service through a sense of urgency and commitment to quality and timely completion of duties

Courses

01/2019 – 12/2019	Oracle Office Account, E-digits Enterprise resource planning (ERP) and to manage inventory, track their financials, host e-commerce stores and maintain customer relationship management (CRM) systems	Cairo, Egypt
01/2019 – 12/2019	NetSuite: Business Software, Business Management Software, E-digits Enterprise resource planning (ERP) and to manage inventory, track their financials, host e-commerce stores and maintain customer relationship management (CRM) systems	Cairo
01/2018 – 02/2018	Taxes accounting courses preparing tax returns and real-world applications of tax principles.	Cairo, Egypt
01/2011 – 04/2011	Data Base, Ain Shams University It provides a study of data models, data description languages, and query facilities including relational algebra and SQL, data normalization, transactions, and their properties, physical data organization and indexing, security issues, and object databases.	Cairo, Egypt

Languages

Mother Arabic Language
Native accent in Mother Arabic Language

English
B1 English Accent, writing, speaking and Emailing

 **Skills**

Microsoft

Office, Excel, Word,
Powerpoint, Database.

Oracle Office Account

Module the inventories,
finance, and assets

Oracle NetSuite

Business Software, Business
Management Software

 **Interests**

Reading

My favorite interest is reading
novels and culture, one book
every month

Swimming

Archived many medals during
my studying period under the
name of my military school

Athletics

Archived many medals during
my studying period under the
name of my military school

Boxing

Archived many medals during
my studying period under the
name of my military school