

Mohamed Ashour Mohamed

Kuwait - Sabah Al Salem

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Personal statement

I am an accountant who seeks a place in an organization that offers a promising career path and a challenging job environment with the goal of contributing and adding value to myself and to the organization.

Employment History

Senior Internal Auditor in Bullion Trading Center BTC Kuwait

(January 2025 – Present)

responsibilities and Achievements

- Perform the full audit cycle including risk management and control management over operations, effectiveness, financial reliability, and compliance with all applicable directives and regulations.
- Determine internal audit scope and develop annual plans Obtaining, analyzing, and evaluating accounting documentation, reports, data, flowcharts, etc.
- Objectively assess an entity's IT and/or business processes.
- Prepare and present reports that reflect the audit's results and document process Act as an objective source of independent advice to ensure validity, legality, and goal achievement.
- Identify loopholes and recommend risk aversion measures and cost savings. Identifying shortfalls or gaps in processes.
- Maintain open communication with management and the audit committee.
- Document process and prepare audit findings memorandum. Conduct follow-up audits to monitor client management's interventions.
- Engage in continuous knowledge development regarding the sector's rules, regulations, best practices, tools, techniques, and performance standards.
- Ensure that all the business processes in an entity are risk-management compliant.

Accounting Manager Advanced food industries

(January 2022 – Dec 2024)

responsibilities and Achievements

Manage and oversee the daily operations of the general ledger department including

- Fixed asset activity.
- General ledger.
- Revenue and expenditure variance analysis.
- checks and cash transactions.
- Receivable and Payable Accounts activity.
- Keeping an eye on incoming payments from accounts receivable and outgoing payments from accounts payable.
- Ensure financial records are maintained in compliance with accepted policies and procedures
- Ensure all the financial reporting deadlines are met
- Compile and analyze financial information to prepare financial statements including monthly and annual accounts

- *Implementing and applying accounting methods, principles and policies.*
- *Close accounts monthly / quarterly / annually.*
- *Improve systems and procedures and initiate corrective actions*
- *Prepare and process journal vouchers that comply with accounting standards.*
- *Working with various departments of the business to help them plan their budgets.*
- *Provide the necessary data and samples, analysis required during the quarters & year-end external audits.*
- *Research and reconcile inventory related accounts monthly.*
- *Review and analyze physical inventory counts.*
- *Administer all bank transactions and oversee data recording procedures monthly*
- *Microsoft Dynamic System - Odoo*

Senior Auditor in Eyauditors - Mr. Mohamed Salah office.

(January 2018 - Dec 2021)

Chartered Accountant certificate

responsibilities and Achievements

- *External & Internal Auditor. Corporate Governance & Accounting system & Financial Statements.*
- *Perform the full audit cycle including risk management and control management over operations, effectiveness, financial reliability, and compliance with all applicable directives and regulations.*
- *Determine internal audit scope and develop annual plans Obtaining, analyzing, and evaluating accounting documentation, reports, data, flowcharts, etc.*
- *Objectively assess an entity's IT and/or business processes.*
- *Prepare and present reports that reflect the audit's results and document process Act as an objective source of independent advice to ensure validity, legality, and goal achievement.*
- *Identify loopholes and recommend risk aversion measures and cost savings. Identifying shortfalls or gaps in processes.*
- *Maintain open communication with management and the audit committee.*
- *Document process and prepare audit findings memorandum. Conduct follow-up audits to monitor client management's interventions.*
- *Engage in continuous knowledge development regarding the sector's rules, regulations, best practices, tools, techniques, and performance standards.*
- *Ensure that all the business processes in an entity are risk-management compliant.*
- **Accounting.**
Working with accounting standards in preparing financial statements
 - *Preparing and presenting monthly financial reports Prepare & Documentary credit & import and export & Budget & Banking. (Bank Reconciliations).*
- **TAX**
 - *Vat Tax & income tax & withholding tax & Payroll tax & Social insurance*
- **System QuickBooks**
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Senior Accountant Orouba for Food Industries Co. (Basma)

(January 2016- Dec 2017)

responsibilities and Achievements

- *Account payable.*
- *Settlement of purchases.*
- *Payroll & Inventory & Assets & cash journal & Banking (bank Reconciliations).*
- *Internal Auditor.*
- *System Oracle.*

General Ledger Head Section Siphon Jewelers industry.

(January 2015 – Dec 2015)

responsibilities and Achievements

- *Prepare and review Journal entries transactions using accounting*
- *Prepare and review accounting statements on monthly basis.*
- *Spot errors and suggest ways to improve efficiency in spending.*
- *Auditing and matching between balances.*
- *Respond and perform various tasks require by supervisors.*

- Perform accounting analyses and reporting to support decision-making processes.
- Prepare monthly expenses report.
- Monitoring actual expenses and revenue.

Senior Accountant Siphon Jewelers industry

(January 2014 – Dec 2014)

responsibilities and Achievements

- Preparing and presenting monthly financial reports Prepare
- Account payable - Settlement purchases & Accounts Receivable
- cash journal & Cost Accounting & Inventory & Assets & Payroll.
- preparing financial statements
- Microsoft office (Word – Excel)

Education

Faculty of Commerce Ain Shams University.

Major: Accounting. (September 2007 – June 2011)

Language

Language	Written	Conversation
Arabic	Mother Tongue	
English	Good	Good

Key Skills & Computer Skills

- Creative and eager to learn.
- Excellent in using Property Management System (ERB).
- Excellent communication skills, both written and verbal.
- Proficiency in all areas of Microsoft Office, including Outlook, Excel, Word and PowerPoint.
- Can work in a team or independent.
- Creative and multi-tasking.
- Very good Interpersonal and communication skills.

System

- QuickBooks.
- Oracle.
- Microsoft Dynamic System.
- Odoo.

Courses

- English course (General) – British Council.
- Professional Financial Accounting Course (PFAD).

Personal Information

- Date of Birth: 09-12-1989
- Nationality: Egyptian.
- Religion: Muslim.
- Marital Status: Married.
- Military Status: Exemption.

References

References are available upon request.