## **Personal Information**

Name:	Manal Abdulrahman Abdulshakour Ahmed
Birth Date:	17/05/1986
Birth Place:	Saudi Arabia - Dammam
Nationality:	Saudi
Address:	Saudi Arabia - Dammam - ALShullah.
.Mobile:	0545881543
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## **Education**

Bachelor's	Degree C	of Business	Administration	(Systems),	Arab	Open
University (AOU) - Bahrain Branch (2013).						
English La	nguage Cou	rse Level (1	002, 1003)			

## **Applied Experiences & Skills**

Ability To Deal With The GOSI, HRDF And Medical Insurance.						
Ability To Deal With Different Tasks That Belong To Personnel Office.						
Ability To Handling And Resolving Customer Problems In a Timely and						
Efficient Manner.						
Wide Experience In Computer Applications (Microsoft Office, Internet etc.).						

## **Job Experiences**

Work In NAQEL EXPRESS As Trace Agent "Customer service Department" Since (2020) Until (2022).

Work In Rezayat Group As Data Entry Since (2016) Until (2019).

Work In NAPCO United Plastics Company As Personnel Officer (2015).