

MAHA AL-SUBAIE CV - 2022

EXPERIENCE | WORK EXPERIENCE (8+ Years)

- **Project Manager in Smart service mark in 2019-2022**

Management and consultancy specialized in project management and investment.

- **Customer services in Alshaya Group is a multinational retail in 2017-2019.**

Supports customers by providing helpful information and responding to complaints and Solve problems

- **Designer in Idris company for business in 2014-2017.**

Project manager & Implementation and supervision, Product-Digital Social Media Assistant.

EDUCATION

- Diploma King Saud University, strategic leadership & modern management, 2021-2022.
- Bachelors Princes Nora University, Islamic studies, 2012-2016.
- Diploma King Saud University, project business management, 2020-2021.

TRAININGS

- Business Process Management Certificate Program.
- **(PMP)** Successfully completed the requirements of the training course (80 PDUs) for Preparation of Project Management Professional.
- Riyadh Chamber 40 HOURS - Preparing and Qualifying a Human Resources Specialist.
- **(TTT)** Internationally Accredited Trainer.
- Quality management.
- Design Of Business Identity.
- Training program “financial management”.
- Computer skill Excel and Microsoft program.
- Communication soft skills.

SKILLS

- Financial management.
- PMCP, PLCP.
- Social leadership.
- Leaders Preparation.
- Marketing development planning.
- The ability to work with multiple discipline projects.

Achievements

- A book on Awareness & Guidance. Women Empowerment 2016 - Chamber of Commerce.