

Mohammed Noaman Bassiouny El-shennawy



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CAREER OBJECTIVES :

- ▶ **To enhance my previous knowledge and find myself in a job that offers challenges and opportunities while working in my area of expertise, also make appositve contribution to the organization.**

EDUCATIONAL BACKGROUND:

▶ EDUCATION:

- May 2012 * Bachelor of Arts - English department - Kafr Elsheikh University – Egypt – General grade (**GOOD// 73.51%**)
- Aug. 2013 * **General Diploma** in Education - Kafr Elsheikh University – Egypt – General grade (**VERY GOOD 87.31%**)
- Aug. 2014 * **Professional Diploma** in Education Division of specific Education - Kafr Elsheikh University – Egypt – General grade (**VERY GOOD 88.6%**)
- Aug. 2015 ***special Diploma** in Education Division of curriculums and teaching methods - Kafr Elsheikh University – Egypt – General grade (**VERY GOOD 82.5%**)
- Aug 2016 ***special Diploma** in Education Division of mental health - Kafr Sheikh University – Egypt – General grade (**VERY GOOD 88.5%**)

▶ EXTRA COURSES :

- Fep.2011 - Aug.2012 * EDUEgypt program (Education Development for Universities in Egypt) educational grant for outstanding students sponsored by the Egyptian Ministry of higher education and the Egyptian ministry of Communication and information technology .
 - * It included :
 - Business process outsourcing.
 - Customer service.
 - Innovation and entrepreneurship.
 - Business English.
 - Resumes & Interviewing skills.
 - communication skills.
 - presentation skills .
 - Business writing.
- 26th Jan. - 5th Feb.2013 * Pathways to higher Education Training Program, Egypt (Educational grant for outstanding students in the Egyptian Universities managed by the center for advancement of postgraduate studies and research ,faculty of engineering, Cairo university in cooperation with kafr Elsheikh University
 - * the program "**Development of thinking and managerial skills**" "**Knowledge approach**" included :
 - statistical data analysis
 - wellness guidelines (healthful life)
 - accounting for management & decision making
 - small projects (opportunities and challenges)
 - risk assessment and risk management
 - basic Arabic language for scientific writing
- 27th June - 7th July 2013 * the program "**Development of thinking and managerial skills**" "**Enhancing teaching skills(ETS)**" included :
 - stress management
 - systems & creative thinking
 - active learning
 - teams and work groups
 - communication skills

26th Jan. - 5th Feb.2014

* the program "**Development of thinking and managerial skills**"

"**Development of English skills (DES)**" include:

- Business language testing service (bulats):
 - *bulats speaking
 - *bulats writing
 - *bulats reading and speaking
- Communication vocabulary
- Sales and marketing skills
- Job application
- presentation skills
- telephone skills

WORK EXPERIENCE:

- ▶ **working** three years for samanood secondary school as (English teacher)
- ▶ **Working** three years for Vodafone Company as retail and customer service agent.
- ▶ **Working** three years for WE(telecom Egypt) Company as retail and customer service agent..

SKILLS:

- ▶ PERSONAL SKILLS:
 - ▶ Ability to work well under pressure
 - ▶ Ability to learn new tasks quickly
 - ▶ Ability to work individually and as an effective team member
 - ▶ Ambitious ,Interactive , and Goal- oriented
- ▶ COMPUTER SKILLS:
 - * Good dealing with computer & internet
 - * (ICDL) INTERNATIONAL COMPUTER DRIVING LICENCE
 - It includes :
 - ▶ Microsoft windows
 - ▶ Microsoft word
 - ▶ Microsoft PowerPoint
 - ▶ Microsoft excel
 - ▶ Microsoft access
 - ▶ Information technology
 - ▶ Information & communication
- ▶ LANGUAGE SKILLS:
 - ▶ Good command of spoken and written English
 - ▶ Bilingual : fluent in Arabic & English
- ▶ ORGANIZATIONAL AND TEAMWORK SKILLS:
 - ▶ collaborated with a three-member team to research, organize and present a business plans for a new projects ; and I was the team leader of the group in most of them and also a co-worker in others throughout the EDU Egypt Program (Educational Grant)
 - ▶ collaborated with others in team works throughout Pathways to Higher Education Program
- ▶ RESEARCH SKILLS:
 - ▶ conducted extensive research for a lot of topics throughout all the granted training program
- ▶ INTERESTS:
 - ▶ Reading & surfing the internet
 - ▶ playing football
 - ▶ traveling and walking

PERSONAL DATA:

- ▶ **Date of birth** : 2/2/1991
- ▶ **Nationality** : Egyptian
- ▶ **Marital status** : married
- ▶ **Military service** : Not requested at all

REFERENCES:

- ▶ **References furnished upon request.**

