

# PROFILE INFO ——

A highly skilled finance manager with extensive experience 17 years of experience in accounting administration, business accounting, risk analysis, and budgeting, My experience includes extensive work in finance, collections, financial reporting, and auditing.

# MOHAMAD IRSHAID

FINANCIAL MANAGER



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# MY SKILLS

# **PROFESSIONAL SKILLS**

- · Decisions Making
- Time Management
- Self Motivation
- Loyalty & Work Ethic
- Team Leader
- Organizing
- Initiative
- Negotiation

# **FINANCE SKILLS**

## Analytical skills

 The ability to analyses business finances, market information, accounts and investment opportunities and risks.

## Commercial awareness

 Having a sound commercial awareness and knowledge of business conventions, practices and strategies.

### Investigation

 Doing investigations into the wider economy, job sectors, individual companies or market trends.

### Attention to detail

 Ensuring that no "small details" are overlooked when performing financial analysis.

### · Problem-solving

 Solving key business or finance issues for both companies and individuals.

# **WORK EXPERIENCE**

### FINANCIAL MANAGER

AL Hijrah Medical Center (JEDDAH - KSA)

2023 TILL NOW

- · Analytical skills
- · Profit and loss analysis
- · Financial statement analysis
- · Budgeting and forecasting
- · Cash flow management
- Financial planning
- · Investment analysis

# **FINANCIAL MANAGER**

2019 2023

Chocolate Lake Manufacturing Co. (JORDAN)

- Collecting, analyzing, reporting, presenting, and forecasting financial data
- Monitoring and assessing the finances of each department within an organization and the organization as a whole
- Advising management on effective business strategies to reduce costs and increase revenue
- Reviewing operational and product costs and payments
- Making decisions about investments, such as the physical expansion of an organization
- Develop budgets and create short and long-term business plans
- Tracking risks and creating innovative solutions, including upgrading systems
- Ensuring adherence to tax and legal regulations involving reporting and other financial activities
- Managing a finance team that may include accountants, auditors, payroll clerks and <u>budget analysts</u>

# **FINANCIAL MANAGER**

2017 2019

# Global Snacks & Al Emad Distribution Co. Lay's (JORDAN)

- Preparing financial and closing statements
- A follow-up to the sales department to collect customers' receivables and payables
- Follow-up checks with banks, the company's daily banking operations, and the necessary funds for the company's projects
- Assignment of imported goods through customs declarations and necessary government payments
- Follow up with the accounting department team in processing financial operations and submitting tax returns on time
- Developing the company's financial operations
- Analyzing administrative and operational expenses and providing the administration with periodic reports
- Auditing the company's daily operations in general and analyzing cash flows

# • Budgeting

 Producing detailed financial statements related to the organization's income and expenditure for a given period in the future.

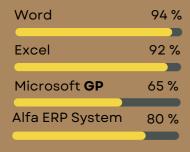
# • Writing

 Producing detailed financial reports, statements, audits, and presentations.

#### LANGUAGE SKILLS



#### SOFTWARE



#### **EDUCATION**

- Bachelor of Economics and Finance
   Mut'ah University, 2008
- Diploma of Business
   Administration
   Arab Community College
   1995
- Kaeb Ben Uday School, Kuwait 1990

#### **AWARDS**

Thanks full & appreciation certificate from the (White House Communication Agency)

USA



#### FINANCIAL MANAGER

Mahmoud Khader Group Co. Backaldrin (JORDAN)

2005 2017

- Oversee & control the effective & efficient day-to-day operations of the company.
- Preparation of financial statements.
- Preparing the Trial balance and the Income statement, Cash Flow and ensuring the correctness of the recorded data
- Follow-up sales, cost of sales, evaluation of profits, and work to improve and develop the profitability of items periodically and continuously.
- The ability to deal with banks professionally and present financial statements to obtain financing for the company's projects.
- Preparing the budget, closing the final accounts, and dealing with local and external auditors.
- Follow up accounts with the accounting department team and develops accounting operations through guidance.
- Analyzing financial statements, preparing financial reports for the administration on a regular basis, and analyzing administrative and operating expenses.

#### SENIOR ACCOUNTANT

2004 2005

Arab Food Catering Co. Pizza Hut & Popeye's (JORDAN)

 Chief accountant My duties are to coordinate with suppliers on the method of payment after settling accounts and review purchase invoices according to agreed-upon prices

## **PRIVATE BUSINESS**

2001

The Golden Coffee (Bahrain)

2003

 Authorized distributor of Italian illy coffee and Lapavoni coffee machines.

# SENIOR ACCOUNTANT

2000

Modern Montessori School (JORDAN)

2001

- Preparing students' payable financial statements and following up on the school's bank operations, such as cashing and depositing checks.
- Carrying out other tasks such as fixed asset depreciation restrictions, employee deductions, and others.

# **ACCOUNTANT FIRMS**

1995

Arab Food Catering Co. Pizza Hut & Popeye's (JORDAN)

1998

- One of my duties is to follow up on the company's supplier accounts for 22 Pizza Hut and Popeyes Restaurants branches.
- Processing suppliers' checks on a monthly basis after the administration approves the payment.
- Preparing monthly reports on purchases in cooperation with the Procurement Department and forecasting future purchases.