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**MOHAMED SAYED AL MORSI**

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**Summary**

Seeking a challenging position in a reputable company where my academic background and interpersonal skills are well developed and utilized. I hope I can work in an administrative position where I can apply my academic study. In addition, working in other departments like sales, customer service or marketing is almost welcomed.

**Professional Experience**

**. June 2013 \_ until now**

**Work as a social worker at 15 may hospital. (part time)**

* **Jan 2012 – Now**

**Design Helwan Furniture - Cairo, Egypt**

Sales executive in several branches: Maadi, Haram, and Nasr City

* *Duties:* Ensuring that the shop is in excellent shape and fully stocked, keeping an active eye on competition, assisting in opening and closing the store, closing deals with customers, coordinating agreement formulation, product execution and delivery, acting as a link between customers and operations team in factories, and Follow up with customers to ensure quality customer service. (Part time)
* July 2010 – Dec 2011 ARABCO - Nasr City, Cairo, Egypt

Sales executive for uPVC Window and Door systems

* Feb 2010 – June 2010 Al-Helw Office Furniture - Nasr City, Cairo, Egypt

Sales executive in Abbas Al Akkad branch

* Sep 2008 – Jan 2010 Pizza Inn restaurants - Doha, Qatar

Staff affairs officer

* June 2008 – Aug 2008 Resala charity association – Maadi, Cairo, Egypt

Manager of donations division

* Jan 2007 – May 2008 Resala charity association – Maadi, Cairo, Egypt

Sales representative

* Jun 2005 – Sep 2006 SEE - Cairo, Egypt

Training in sales department during university study

* Sep 2004 – May 2005 Mother and Children Center - Cairo, Egypt

Training as social specialist during university study

* Sep 2003 – May 2004 15th of May club - Cairo, Egypt

Training as social specialist during university study

* Feb 2003 – Sep 2003 Loqman Sweets factory - Cairo, Egypt

Training as sales executive during university study

* Mar 2002 – Aug 2002 Alfa Market - Cairo, Egypt

Training as sales executive in Nasr City branch during university study

**EDUCATION**

* 2000–2002: Saad Zaghlol Secondary School, Cairo, Egypt
* 2003–2006: Bachelor of Social Work, Ain Shams University - Cairo, Egypt
  + Grad

uation project: Telemetry wireless communication system.

**SKILLS**

* COMPUTER SKILLS
  + Excellent Knowledge of Windows and Office
  + Good Internet Research skills
* LANGUAGE SKILLS
  + Native Language: Arabic
  + English Language: good level
* Courses
  + Skills of handling autism patients - Academy for Autism
* **ـ حاصل على شهاده معتمده من الجمعيه المصريه لتنميه قدرات الأطفال ذوي الاحتياجات الخاصه (المركز المتميز للتدريب)**
* **ـ دوره تدريبيه في تنميه المهارات الفنيه الاداريه للاخصائي الاجتماعي في اداره المؤسسات**
* **ـ دوره تدريبيه في فن التعامل مع الجمهور وخدمه المواطنين في حل المشاكل والعمل على مساعدتها بمركز اعداد القاده بالجهاز المركزي للتنظيم والاداره التابع الرئاسه مجلس الوزراء**

**INTERESTS**

Reading, swimming, browsing internet, traveling, and playing football.

**TIPS**

* Date of Birth: 09/08/1985
* Marital Status: Married and has two children
* Nationality: Egyptian
* Place of birth: Cairo
* Gender: Male
* Religion: Muslim
* Availability: NOW