

Haytham Abdulrahman Alsulimani

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SUMMARY

A motivated professional committed to continuous personal and professional growth. Eager to contribute to the company's success by enhancing skills in sales, customer service, and operations. Currently pursuing a degree in e-commerce to stay ahead of industry trends and support business growth. Focused on collaborating with teams to achieve goals and deliver measurable results.

WORK EXPERIENCE

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|--|--------------------------------|
| Sales Representative, ULKER Company | December 2023 – Present |
| <ul style="list-style-type: none">Achieve monthly sales targets.Identify and address client needs, finalize sales agreements. | |
| Customer Service Specialist, ALSAFWA Company | 6 Months |
| <ul style="list-style-type: none">Provide effective customer support and resolve issues.Maintain professionalism in diverse client interactions. | |
| Operations Supervisor, AI-AMAD Company for Airport Services | 2016 – 2023 |
| <ul style="list-style-type: none">Supervise operations and contribute to planning and execution of campaigns.Develop and implement operational plans. | |
| Administrative Assistant, DYAR ALKYAL Company | 6 Months |
| <ul style="list-style-type: none">Assist with administrative tasks and ensure office operations run smoothly. | |
| Security and Safety Guard, AL-MAJAL G4S Company | 6 Months |
| <ul style="list-style-type: none">Ensure security and safety of company premises. | |
| Machine Operator, JOTUN Company | 9 Months |
| <ul style="list-style-type: none">Operate machines and perform routine maintenance. | |
| Automatic Monitoring Machine Operator, DALLAH Company | 2011 – 2013 |
| <ul style="list-style-type: none">Monitor automatic systems and report performance issues. | |

EDUCATION

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|---|---------------------|
| Bachelor's Degree in E-Commerce (Currently enrolled) | 2023 |
| <ul style="list-style-type: none">Saudi Electronic University – First Year | |
| Master's in Business Administration (MBA) – 300 Hours | August -2023 |
| <ul style="list-style-type: none">Business Administration DiplomaPublic Relations and Marketing DiplomaHuman Resources Management Diploma | |
| High School | |

TRAINING & CERTIFICATIONS

- Collaboration for Better Teams – July 2024**
- Developed communication, decision-making, and problem-solving skills.
- SAFETY STANDARDS COURSE – OSHA – May 2023**
- Comprehensive knowledge of workplace safety regulations.
- NEBOSH COURSE - IGC – March 2023**
- Focus on international safety standards and risk management.

LANGUAGES

- Arabic: Native
- English: Intermediate (Level 3 – Step)