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🙈 Al Hessa - Toukh - Qalyobia

Щ 01-11-1996

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- · Preparing and preparing financial reports and analyzing financial data
- · Collection and analysis of financial and accounting data
- · Documenting movements, financial records, purchases and sales movements
- · Preparing the necessary reports, lists, financial schedules and accounting books on a regular basis
- · Prepare the audit balance every month

EDUCATION

2016 -> 2020 **Banha** University

Bachelor's degree in Accounting

WORK EXPERIENCE

2018 > 2021 Nile Stock Accounting

- Follow up on customers' affairs and receive purchase orders
- Follow up the daily sales and make a daily sales report
- · Doing a periodic inventory of sales and settling the deficit
- Preparing the financial statements and making a trial balance

PERSONAL SKILLS

- ✓ Networking, negotiating, and problem-solving skills
- ✓ Able to work on my initiative or as part of a team
- ✓ Excellent conceptual and analytical skills
- ✓ Managing tasks and problem-solving skills
- ✓ Detail oriented, strong organization and a high degree of accuracy
- ✓ Analysis and Decision-Making skills

SOFTWARESKILLS

Microsoft Power Point

Microsoft Word

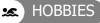
Microsoft excel

LANGUAGES

English

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Arabic



Swimming

Football

Reading

