

EIMAGZOUB TAHA AHMED

Iqama Status: Transferable Iqama

1. Personal Information

Name : EIMAGZOUB TAHA AHMED ABUZID
Nationality : Sudanese
Date of Birth : 2/04/1974
Place of Birth : Sudan
Material Status : Married
Languages : (A) Arabic: mother tongue. Excellent in
Writing, Reading & speaking
: (B) English: very good in writing, reading
&Speaking

2. Career Objectives:

To work within the system appreciates and encourages hard work building on the knowledge and skills and provide job security and satisfaction with the encouragement and reward.

Career Summary:

More than nineteen years of experience in various fields such as the production processes in large factories, including the department of quality, maintenance and operation as well as working in the field of logistic, planning and procurement of external and internal. In addition to working in the field of auto companies services department (GM).

3. Qualification & Training

1. Sudan University of science & Technology. Mechanical Engineering Diploma (Production), 3 years after high School Awarded August

1998, after completing the necessary training course on maintenance.

2. Information Technology Training Center with high techniques Applications
3. Solid Work (Mechanical Drawings) Course.

Work Experience- Starting with the most recent:

1st Employer : **Arabian Pipes Company, Jubail Lsaw Mill**

Positions : **Purchase Coordinator**

Period : **JAN 2017 TO PERSENT**

Duties and Responsibilities:

- Purchase commodities and services to meet specialized or complex needs
- Make purchase decisions in accordance with company procedures and regulations
- Analyze purchase requisitions and review for accuracy and completion
- Collaborate with department managers to clarify purchase requisitions, identify departmental needs, and refine specifications for future purchase orders
- Follow proper channels to obtain purchase authorization according to company policy
- Investigate and cultivate new sources for supplies and products
- Research and prepare bid specifications
- Issue bid requests to several potential vendors and suppliers
- Secure product samples, photos, and descriptions for departments
- Review quotes and secure the most competitive bids
- Identify and select vendors and suppliers using criteria such as quantity and quality of commodities, price, and delivery date
- Explain and clarify purchasing procedures to internal departments as well as vendors
- Determine the correct method to process purchase requisitions depending on total cost, timeliness, competitive bidding, and existing contracts
- Place orders to procure requisitioned items or services
- Process purchasing transactions according to local, state, and federal

- policies and procedures
- Solve problems with orders in an efficient and timely manner

2st Employer : Modern factory for steel Industries Co. Ltd.

Positions : Purchase Administrative

Period : JUNE 2015 TO 30/11/2016

Duties and Responsibilities:

- Forecast levels of demand for services and products;
- Keep a constant check on stock levels;
- Conduct research to ascertain the best products and suppliers in terms of best value, delivery schedules and quality;
- Liaise between suppliers, manufacturers, relevant internal departments and customers;
- Build and maintain good relationships with new and existing suppliers;
- Negotiate and agree contracts, monitoring the quality of service provided;
- Making Purchase Order
- Process payments and invoices;
- Follow up with supplier until received material
- Keep contract files and use them as reference for the future;
- Forecast price trends and their impact on future activities.
- Give presentations about market analysis and possible growth;
- Develop a purchasing strategy;
- Produce reports and statistics using computer software;
- Evaluate bids and make recommendations, based on commercial and technical factors;
- Ensure suppliers are aware of business objectives;
- Attend meetings and trade conferences;
- Train and supervise the work of other members of staff.

3rd Employer : Saudi Paper Converting (Saudi paper group)

Position : Technical quality processes

: Planning officer for the maintenance and
quality of spare part and raw materials Received

Duties and Responsibilities:

Directly report to the plant manager

Reload integrated system-TQM system user global corporate world and to prepare program of international quality and access to work in the department of planning and logistics and warehouse , to inspect the raw materials used in manufacturing process, packaging and work of special system to process the receipt and acceptance.

Procurement officer, department of foreign affairs and the interior department, spare part and materials ,contact with customers and send the specifications and characteristics and quality of material used in manufactured and then received and examined.

4rd Employer : Gulf Moon Contracting Company (contract with modern industrial company (MIC), Dammam Factory one of (P&G) Factories

Position : Line Operator, Shampoo Section (Beauty Care)

Period : From 01/04/2002 TO 2009

Training received at (MIC):

I received training in the factory on following areas:

1. Course on Microbiology & sterilization
2. Safety method and practices
3. Quality control
4. Total quality fundamentals (19 quality elements)
5. Maintenance course and (AM) maintenance
6. Standard operation system
7. Process control

Duties and Responsibilities:

In-charge of all line operation activities and process control such as:

- 1st line sterilization
- 2nd filling up operational forms
- 3rd taking part in maintenance activities.
- 4th monitoring of production quality.

5th Employer : Aljomaih automotive company

Company worked AAC engineer reception function Dammam and Jubail, where began the introduction of the programme Department of computer. Maintenance and spare parts as well as training for all researches on the new system. Company worked AAC engineer re

5. Qualities & Skills

- Highly cooperative person
- Hard worker
- Good team leader(supervisor)
- Good trouble shooter
- Highly skillful in welding works and fabrication of spare parts & designation
- Knowledge of purchasing and sales techniques

DECLARATION:

I hereby declare that all the information's mentioned above is true to best of knowledge and belief

Place: Jubail
Date: 06/11/2018

Elmagzoub Taha Ahmed Abuzaid