



# Mohammed Hassan Mohammed Mohammednor

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Website LinkedIn

● [https://www.linkedin.com/in/mohammed-hassan-89a2b2132?lipi=urn%3Ali%3Apage%3Ad\\_flagship3\\_profile\\_view\\_base\\_contact\\_details%3BsqNij126Q02fw%2FaOceSTAA%3D%3D](https://www.linkedin.com/in/mohammed-hassan-89a2b2132?lipi=urn%3Ali%3Apage%3Ad_flagship3_profile_view_base_contact_details%3BsqNij126Q02fw%2FaOceSTAA%3D%3D)

Website Bayt

● <https://people.bayt.com/mohammed-hassan-45252766/>

Professional summary

● Organized Accountant Knowledgeable in various accounting programs Possessing Solid computer skills. Experienced in handling bookkeeping activities, calculating value Tax and correcting account errors. Adept at analyzing complex situations and finding creative solutions to challenging problems

WORK HISTORY  
July 2011 to 2016

● **Alzaiem Alazhari University:**

**Faculty of economics and administration management. Sudan. Khartoum**

**Academic staff office.** provide resources and services to support the learning, teaching, and research needs of students, faculty, and staff. In addition, the office of Academic Affairs is responsible for developing and carrying out the mechanism of student evaluation on time and based on a predetermined study plans.

November 2013 to October 2014

● **Zain Sudan. Khartoum**

Call Center agent

July 2019 to December 2020

● **Alzaiem Alazhari University:**

**Faculty of Graduate Studies. Sudan. Khartoum**

Responsible for accepting students for academic degrees (high diploma, master's and doctoral degrees), member of the research council, entering results and extracting academic records for students who fulfill graduation requirements, member of curricula development for the higher diploma and master's programs technically, responsible for the electronic program, coordinating discussion committees for master's and doctoral studies, booking zoom and holding online discussions.

January 2021 to September 2022

● **Alzaiem Alazhari University:**

**The Department of Media, Public Relations and Documentation. Sudan. Khartoum**

**Public Relations Responsible:** Improving the University's profile among the University's staff , the foreign community and the companies and agencies that deal with it , organizing events and conferences , contributing to the organization of social work within the university and disseminating the values of tolerance and harmony among all employees , To strengthen social ties between employees and to participate in the important and strategic issues of Sudanese society and to put it up to debate through media platforms.

October 2022 intel now

**ABDULLA MOHAMMED ALI ALMEER EST:**

**Accountant. Saudi Arabia – Al-Jubail**

- Reconciled all company accounts, including credit cards and expenses.
- Managed invoices, refunds and returns.
- Verified items billed against items received, following up with vendors.
- Lodged tax returns and vat filing ZAKAT SUDIA.

- Analyzed monthly reporting to reconcile production operations and general ledger.
- Reviewed and processed employee expense reports and vendor invoices for payment.

**Skills:**



**Education:  
06-2016**

B.S.C Accounting Faculty of Economics and Administration Management  
**Alzaim Alazhari University (A.A.U)**  
Khartoum; Sudan

**Coursers Certificates:**

- **Human Factor Course**  
Sudan University of Science & Technology,  
Khartoum Sudan - 2009.
- **Sudan News Agency (SUNA)**  
Training cours in the Field of translation from English to Arabic language and vice versa, Khartoum Sudan -2010.
- **Alzaim Alazhari University**  
**Department of Human Resources Development**  
Cycle of Strategic planning, Balances Scorecard, Centre upgrade Academic performance and administrative, Khartoum Sudan - 2011
- **Center for the Start of the success of the training and development (SBC)**  
Use mental maps in functional excellence, Khartoum Sudan - 2011
- **Alzaim Alazhari University**  
**Information Technology & Linguistics center (ITLC)**  
Use mental maps in functional excellence, Khartoum Sudan - 2011
- **Alzaim Alazhari University**  
**Faculty of Computer Science and Information Technology**  
Workshop titille the rôle of législation in the électronique protection of intellectuel property and privay Khartoum Sudan - 2013
- **Alzaim Alazhari University**  
**Department of Human Resources Development**  
Basic training course in the Field of Geographic information System (Basic GIS) Khartoum Sudan - 2013
- **Alzaim Alazhari University**  
**Department of Human Resources Development**  
Advanced training course in the Field of Geographic information Systems (Advanced GIS), Khartoum Sudan - 2013
- **Alzaim Alazhari University**  
**Department of Human Resources Development**  
A training course in Media and public relations and Documentation Khartoum Sudan - 2014
- **Alzaim Alazhari University**  
**Department of Human Resources Development**  
**Unit E-Learning**  
A training course in design web site  
Khartoum Sudan - 2015

**Languages:**

- 1-Arabic- native speaker
- 2-English- fluent