



# MOHAMMED KADRY AHMED

General supervisor and Gas station Manager

## EXPERIENCE

### 8 years of experience in the field of gas station

#### ❖ General supervisor of gas stations

**National Petroleum Company (El Watania for petroleum - Ministry of Defense)**

**To now-2022**

- Responsibility for the treasury ,Reviewing coupons and visas Receipt Customer
- Reviewing Prepaid Receipt for Customers
- Making a daily report and send it to the head office
- Posted Transactions in Oracle System
- Making a daily and a monthly financial analysis of stations Revenues and Expenses
- Monitoring the daily work and informing the maintenance Tasks in the event of malfunction to
- Follow up the Station Safety according to the company instructions
- Follow up of the general view of the station and cooperation with customers

#### ❖ The director of a gas station

**National Petroleum Company (El Watania for petroleum - Ministry of Defense)**

**2017-2022**

The director of a gas station, where I was following the daily operating work, calculating the rosacea , knowing the daily sales, and the revenues of the station.

#### ❖ Accountant

**National Petroleum Company (El Watania for petroleum - Ministry of Defense)**

**2016-2017**

A public accountant at a gas station where I was the first person responsible for the financial matters at the station by making daily financial reports, reviewing the station's visa and making a daily and monthly financial analysis for the station's revenues and registration in the accounting books regularly

#### ❖ Accountant

**Amwaj Tourist Company Egypt-Sharm El-Shaikh 2014-2016**

Treasury accountant where I was responsible for changing the company's currencies as I was also responsible for the salaries of the company's employees

## EDUCATION AND Training

- **Bachelor of commerce Accounting Alexandria university 2013**
- **Training in Ezz El Dekheila Steel Company2011,2012**

## About Me

General supervisor of gas stations and management and organizes Al -Mahata operations and ensuring them efficiently in accordance with the required standards



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## LANGUAGE

- English
- Arabic

## EXPERTISE

- Use of Office
- Using orecel programs
- using the computer
- work under pressure
- team work
- A guide person
- Ability to solve problems
- Take responsibility
- Easy work management
- ICDL course 2013

