

Hussein Abdullah

Cairo Egypt 01096702381 hussienwahied3@gmail.com

About Me

Detail Info

Address

Mostafa El-Nahas Cairo
Egypt

Birth Date

2/Nov/1986

Summary

Accountant assistants perform daily bookkeeping and file maintenance for their clients, as well as other office work and file maintenance.

Highlights duties such as controlling, verifying and generating invoices for suppliers; Preparing accounts payable checks.

Education

Modern Academy

2004 - 2008

Bachelor Of Computer , Information Systems.

Experience

Taybah Soft

2010 - 2012

Telesales , Secretary

It is an accounting software marketing company. My job was to market and sell software , then turned into a training center. My job besides marketing was to receive lecturers, make accounts for the company.

Arma Foods

2012 - 2013

Sales

Selling products to customers .

Orange Center

2013 - 2014

Accountant

My job was to make daily entries, budgets and invoices for buying and selling .

Minar Export & Import Company

2014 - till now

Accountant

Writing and collecting bills

Check collection and deposit

Data entry .

Skills

computer programs (word , excel , out look , Photoshop).

Interest

football , traveling

Languages

English

Others

- * SQL server training / 2008 .
- * Mobile Maintenance , Smoha academy / 2009.
- * icdl /2010 .
- *Flash cs5 /2011.
- *Photoshop cs5 / 2012.
- *Electronic ACcounting / 2013.