# Sarah Aldhafeeri

**Customer Service** 

#### SUMMARY

I am ambitious and driven. I thrive on challenges and constantly set goals for myself. I'm organised and always take notes and use a series of tools to help myself stay on top of deadlines. I love helping people. I want to learn new skills and develop myself.

# **SEDUCATION**

Sep 2015 Natural Science
Jun
2018 The first secondary school in Hafr Al-Batin

9 Hafr Al-Batin

#### **III** PERSONAL SKILLS

90%	
Communication	
70%	
Self-motivation	
100%	
Decision Making	
60%	

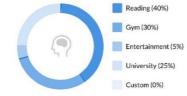
#### **COURSES**

Creative Thinking Skills	Apr 2021
Human Resources Development Fund	
Customer Service - Professional Interaction	Nov 2021
Human Resources Development Fund	
Microsoft PowerPoint	Nov 2021
Human Resources Development Fund	
Microsoft Word	Nov 2021
Human Resources Development Fund	
Stress Management In the Workplace	Nov <b>2021</b>
Human Resources Development Fund	
Creative Thinking Skills	May 2022
Dawrat	
Communication Skills	May 2022
Human Resources Development Fund	
Basic Work Skills	May 2022
Human Resources Development Fund	
Teamwork Skills	May 2022
Human Resources Development Fund	
Oral Presentation Skills	May 2022
Human Resources Development Fund	
Managing Time Effectively	May 2022
Human Resources Development Fund	
Social Intelligence Skills	May 2022
Human Resources Development Fund	
Professional Writing in a Work Environment	May 2022

### MY TIME

Human Resources Development Fund

Problem-Solving Skills Human Resources Development Fund





Riyadh

Saudi Arabia

2001/01/22

Single

# **■** LANGUAGES

English Arabic



Travel

Badminton



cycling



Bowling

May 2022