

# PERSONAL DATA

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<b>Name</b>	Amal Hamza Hassan	
<b>Date of birth</b>	10/5/1999	
<b>Marital status</b>	Single	
<b>Profession</b>	Lawyer and PhD researcher	
<b>Religion</b>	Muslim	
<b>Nationality</b>	Egyptian	
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## Objective

Seeking a challenging position within your progressive institution, that will utilize my experience, hardworking ability, communication skills and educational, While providing me with a good practice and opportunities for growth.

## Education:

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### **Education status:**

#### **Master's degree in public law and administrative sciences:**

Tanta University, Faculty of Law, grade: very good, with a cumulative average of 80.455%

#### **Administrative sciences diploma: -**

Tanta University, Faculty of Law, grade: very good (B)

#### **Al-Azhar University/ faculty of Islamic and Arabic Studies in Damanhur**

Bachelor's degree in Sharia and Law, Al-Azhar University, with a grade of very good, a cumulative average of (81.31)

## Work history:

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- **Law firm from 2018 to 2022**

Among the tasks of the job: the ability to draft and write all types of contracts and various lawsuit petitions, and I worked on more than 20 cases from scratch until the Court of Appeal, and sometimes I scored 95% in some customer satisfaction surveys.

- **Free lancer**

Graphic designer: making designs and backgrounds for websites

# Courses attended:

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- Strategic Studies and National Security Course, Ministry of Defense, Nasser Military Academy
- Computer skills Microsoft Office in cooperation with the Ministry of Youth and Sports
- Soft skills & employee skills in cooperation with the Ministry of Youth and Sports
- A course in project management in cooperation with the Ministry of Youth and Sports

# Skills:

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## Soft and personal skills

- Creativity in **conceptualizing**, developing and inventing entirely new products
- Flexible approach to problem solving and providing a quick decision

Self-motivation and High Adaptability

- Excellent **customers dealing** (**During** and **After** sales service).
- Work as an **effective team work** member.
- Problem **solving skills** and **goal achiever**.
- Very good **communication** and presentation skills.
- Enjoy group thinking

## Technical skills.

- Excellent in (Word - Access - PowerPoint - Excel - Typing - Data Entry - Photoshop - Web Networks and Social Skills)

## Language skills

- Arabic is native.
- Good command written and spoken English.

# Interests:

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Learning anything new / Reading / Traveling / Internet surfing

**You are appreciated for giving the reading my C.V**