# Aljawharah Salman Alkhuthaylah

Date of birth: 20/5/1996

Mobile number: 0561556184

#### **SKILLS & LANGUAGES**

Address: Riyadh, Saudi Arabia

Email:jawharahsalman@gmail. com

### OBJECTIVE

#### Computer

Microsoft Office Microsoft Windows Internet

Search Engines

Seeking to join a professional and high qualified team in order to apply my acquired skills within a competitive work environment that enhances my ability to progress, increases my creative skills and fulfills my passion for gaining experience and new skills.

## QUALIFICATIONS

Bachelor of English Language and Literature Imam Mohammad Ibn Saud Islamic University – 2022

#### TRAINING COURSES

**Financial Accounts Management Course** 14/06/2022

## **PERSONAL SKILLS**

- Effective communication.
- Leadership Skills.
- Lifelong learning.
- Self-development.
- Tact and persuasion.
- Time management.
- Adaptability to changes.

#### Languages

Arabic (Mother language) English (Excellent)