

Saudi Arabia, Jeddah

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# AHLAM ALAMRI

## About Me

A Self-motivated person, energetic, and I have the willingness to learn new things and looking for challenges, tasks, and roles to help my skills to develop more.

For now, I am studying entrepreneurship and business growth.

I am interested in, Production, content creation, and creative writing, and I always keen to enhance my practical knowledge in these fields.

## EXPERTISE

Creative writing  
Children storyteller  
Story Editing  
Ability to work collectively  
Culture and social research

## EXPERIENCE

### Team Coordinator

Mauzoun Creative Writing | Jeddah | 2021

### VIP Sales Executive

Mobily | Jeddah | 2019 - 2020

- Worked as sales agent by selling package ([RAQI](#)).
- Serve clients products and meeting their needs.
- Existing accounts, obtains orders, and establishes new sales by planning and organizing daily work schedule to call and following up e-mails on existing or potential sales.

### Freelancer

Chamber of Commerce |Jeddah| 2018-2020

worked as PR communications and team coordinator for local projects

([Little Trades](#)) plus, international ([Hajj hackathon](#)).

- Jeddah Season ([Zawiyag7](#)) content writer.
- Editing for online culture blog ([Saqya.com](#))
- ([Jareed.net](#)) storyteller and researcher.

### Operations & customer care officer

VFS | Jeddah | 2014 - 2018

- Worked under guidelines managed by The VFS global services center and authorized by the British embassy manage all appointments and daily documents to enforcing an organized auditing process from accept applications for Visa, Passport, Overseas citizenship of Britain till complete biometric information's.
- Collect service charges and return documents to applicants including passport delivery.
- Listened, understood, and responded to applicants' inquiries regarding general services and adjustment requests while providing accurate and correct information to them through e-mails.

## EDUCATION

Bachelor of Education  
Childhood Studies  
KING ABDULAZIZ UNIVERSITY  
(KAU)  
Jeddah | May. 2012

## SKILLS

Organizing tasks  
Enthusiasm for lifelong learning  
Creative negotiation  
Floral designing and arranging  
Analysis and critical thinking