



Ibrahim Abdelhamid

Procurement Manager

at ALSAMAANI Factor for Metal Industries Co

Location: Riyadh, Saudi Arabia
Education : Bachelor's degree, Foreign Trade
Experience: 23 Years, 6 Months

CONTACT

Location: Riyadh, Saudi Arabia
Name: Ibrahim Abdelhamid
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LAST ACTIVITY: 2020-10-20

REF.: CV33629608

TARGET JOB

Target Job Title: Procurement Manager

Career Level: Management

Target Job Location: ; Egypt

Career Objective: To join a company that offers me a stable and positive atmosphere and inspires me to enhance and therefore to innovate the work culture for the betterment of all parties concerned.

Employment Type: Full Time Employee; Contractor; Temporary Employee; Part Time Employee; Commission

Notice Period: Immediately

Last Monthly Salary SAR 8,760 (~ USD 2,336)

PERSONAL INFORMATION

Date of Birth 6 May 1976 (Age: 44)

Gender Male

Nationality Egypt

Residence Country Riyadh, Saudi Arabia

Visa Status Residency Visa (Transferable)

Visa Status Residency Visa (Transferable)

Marital Status Married

Number of Dependents 4

Driving Licence Issued From Egypt; Saudi Arabia

EXPERIENCE (23 YEARS, 6 MONTHS)

February 2011 - July 2020

Procurement Manager

at ALSAMAANI Factor for Metal Industries Co

Location: Riyadh, Saudi Arabia

Company Industry: Manufacturing

Job Role: Purchasing and Procurement

Responsibility:

- Manage the daily tasks of the procurement management personnel and supervising new ones and defining their tasks.
- Setting up the weekly, monthly, quarterly procurement plan.
- Follow-up and review of all procurement entries on the ERP system.
- Follow up requisitions orders according to the three stock levels (safety stock and reorder point).
- Contribute to the optimal disposal of inventory items that are no longer needed and production waste.
- Reviewing and approving purchase orders.
- Planning and budgeting of purchase functions and involving cost estimation.
- Inviting and allotting tenders.
- Liaison with finance department for timely payment of bills.
- Review and audit purchase contracts: to ensure their safety, in cooperation with the legal affairs of the organization.
- Evaluating suppliers according to the approved procurement procedures.
- Timely clearance of payments & handling vendor inquiries.
- Developing alternative local and external sources of raw materials to contribute to saving costs.
- Keeping all quality records and forms which are subject to internal review.
- Developing reports on procurement and usage of material for top management.
- Track key performance indicators (KPIs) to ensure that performance is developed and management goals are achieved.
- Participate in formulating the organization's main goals and plans.

Achievements:

- Saving more than 20% of the cost in direct cooperation with the largest supplier who supplies our main suppliers with raw materials.
- Establishing the first procurement department upon joining the company in 2011.
- Contribute to the organization's transition to heavy industries (racking system), starting from 2012.
- Contribution to the company's entry into the parallel market since 2017, and in the process of moving to the main money market.
- Main key user of transferring documentary cycle from a manual entry to ERP system as well as choose the appropriate program for our company and complete the terms of the contract with the agent.
- Developing a list of suppliers, dealing with the largest local suppliers, and opening foreign markets with Europe, Turkey and China vendors.
- Contribute to entering and winning several projects for the largest government tenders by providing raw materials at competitive prices.
- Managing all the terms of the project to produce the cages of the Saudi Gas Company from the beginning until fulfilling the terms and conditions of the penal contract.
- Procured a new machine with improved technology in 2017 for company which increased the production by 50%.
- Revived old vendors supplying crucial raw material by effective management of database which saved time in looking out for new vendors and started immediate production for company.

January 2007 - January 2011

Deputy Purchasing Manager

at Misr for Industry & Trade -MINTRA (Private Free Zone)

Location: Cairo, Egypt

Company Industry: Manufacturing

Job Role: Purchasing and Procurement

- Experience working on a ERP systems (Microsoft Graet Plains and Oracle).
 - Experience in purchasing plastic raw materials (Polypropylene/master Patch and plastic injection products).
 - Preparation forecasts on changes in the market or price as well as on the own demands.
 - Follow-up the requisitions according to our priority needs.
 - Receive quotations, make comparisons and choose the best without compromising quality and delivery time.
 - Reviewing contracts and P.O before issued with purchasing manager .
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January 2005 - December 2006

Inventory Cost Control

at Misr for Industry & Trade - MINTRA

Location: Cairo, Egypt

Company Industry: Manufacturing

Job Role: Accounting and Auditing

- Developing inventory analysis reports and analyzing variances.
 - Update inventory analysis reports and variances.
 - Monitoring inventory transactions and maintaining current inventory levels.
 - Coordinate with senior management to locate and dispose of obsolete inventory.
 - Review the prices and prepare detailed reports to study and eliminate the causes of fluctuation in costs.
 - Prepare detailed reports to study differences in the estimated and actual costs incurred
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July 2004 - December 2004

Trainee

at JUPITER 2000 - IBM

Location: Cairo, Egypt

Company Industry: Primary, Prep, & Secondary School

Job Role: Training and Development

Scholarship by Egyptian Ministry of Communications.

January 2003 - June 2004

Branch Manager - Trainee

at PUMA SE

Location: Cairo, Egypt

Company Industry: Fashion Design

Job Role: Sales

- Sell, cashier and responsible for receiving and handing over the custody of the branch.
 - Training and equipping a branch manager.
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July 2001 - July 2002

Customer Service

at Grand Egypt Travel

Location: Cairo, Egypt

Company Industry: Travel Agency

Job Role: Support Services

- Process orders, forms, applications and requests.
 - Provide pricing and delivery information.
 - Handle and resolve customer complaints.
 - Manage customers' accounts by keep records their interactions and transactions.
 - Communicate and coordinate with internal
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September 1996 - June 2001

Sales officer

at AL-WAFAA Trading - Spare parts of machines

Location: Ismailia, Egypt

Company Industry: Heavy Industry & Metallurgy

Job Role: Sales

- Process sales or other transactions like prepare sales slips and sales contracts.
- Gather customer or product information to determine customer needs.
- Receive payment or obtain credit authorization.
- Stock products or parts, pick up and arrange delivery of goods or services.
- Manage shipments by researching shipping methods or costs and tracking package.

EDUCATION

Bachelor's degree, Foreign Trade

at Helwan University

Location: Egypt

June 2002

Grade: 1.3 out of 4

SKILLS

Contract Management

Level: (Expert)

Negotiation

Level: (Expert)

Budgeting and Planning

Level: (Expert)

IT and ERP systems strong knowledge.

Level: (Expert)

LANGUAGES

Arabic

Level: (Native) | **Experience:** More than 10 years

English

Level: (Expert) | **Experience:** More than 10 years

REFERENCES

Bassem Ahmed Rashed

Job Title: Sales Analyst

Company Name: Misr for Industry & Trade - Mintra

Phone Number: +20.01092191067

Email Address: bassem@mintra.com.eg

Bander Alsamani

Job Title: CEO

Company Name: ALSAMAANI Factory for Metal Industries Co.

Phone Number: +96.504885060

Email Address: bander@sgp.com.sa

TRAINING AND CERTIFICATIONS

Procurement Cycle (Dynamics 365) (Training)

Training Institute: Microsoft

Date Attended: January 2019 (0 hours)

CIW Networking & Internet Skills (Egyptian Ministry of Communications) (Certificate)

Issued in: July 2004

